

Michael A. O'Connor
Mayor



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Building Director

A Century of Progress with Pride

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When Permits are Required

Permits are required on all improvements made to buildings and property including, but not limited to the following:

- 1. Electrical work (Not including fixture, outlet or switch replacement)**
- 2. Plumbing work (Not including faucet, sink or toilet replacement)**
- 3. Concrete or asphalt work**
- 4. Boiler, furnace or water heater installations or replacement**
- 5. Fireplace installation**
- 6. Demolition work (Dumpsters on the street require a permit)**
- 7. Additions and dormers**
- 8. Interior and exterior structural alterations**
- 9. Garages and accessory buildings**
- 10. Replacement windows including glass block windows**
- 11. Decks, porches, steps**
- 12. Siding, gutters, soffit and fascia**
- 13. Sewer replacement**
- 14. Stucco or brick replacement**
- 15. Tuckpointing**
- 16. Pressure washing**
- 17. Fences and gates**
- 18. Swimming pools, hot tubs, Jacuzzis**
- 19. Roofing**
- 20. Kitchen and bathroom remodeling**
- 21. Cabinet removal and replacement**
- 22. Drywall**

Permits are not required for appliance installation, storm windows, storm doors, interior or exterior painting or door replacement, interior trim work, floor covering or refinishing, attic insulation or minor electrical and plumbing work stated above.

Any contractor performing work must be licensed and bonded in the City of Berwyn. The property owner is responsible for acquiring a permit when required. A signed contract must be submitted.

Penalties: Property owners who obtain a "by owner" permit must be present on the job at all times while work is performed. Anyone caught using a contractor for work on a by owner permit, or working without a permit will be fined \$500.00, plus twice the normal permit fee. The City may require the owner to remove the improvement if the work is not performed to code.